

**Lawrence County Developmental Disabilities
Board Meeting Minutes
August 15, 2022**

1. Call to Order

2. Roll call

Ms. Carte	Present
Mr. Gore	Present
Mr. Huff	Excused Absence
Ms. Jones	Present
Mrs. Marks	Present
Mr. Smith	Present
Mr. Thompson	Present

3. Adoption of Agenda
There were no changes

4. Public Comments
There were no public comments.

5. Approval of Minutes – June Meeting Minutes
Motion by was made by Mr. Gore to approve the June meeting minutes as presented.
Seconded by Ms. Jones. Roll call

Ms. Carte	Yes	Ms. Jones	Yes	Mr. Smith	Yes
Mr. Gore	Yes	Mrs. Marks	Yes	Mr. Thompson	Yes

6. Committee Reports

7. Business Manager Report

Mrs. Brand submitted her report prior to the Board meeting. She went over the financial report and gave a human resources update.

Motion was made by Ms. Carte to approve the Business Manager’s Report. Seconded by Mrs. Marks. Roll call.

Ms. Carte	Yes	Ms. Jones	Yes	Mr. Smith	Yes
Mr. Gore	Yes	Mrs. Marks	Yes	Mr. Thompson	Yes

8. Superintendent Report

Ms. Monroe submitted her report prior to the Board meeting. Additionally, Ms. Monroe informed Board members that Tri-State Developmental Center, and the Autism Project of Lawrence County were using the gymnasium for volleyball games for individuals with developmental disabilities. She also mentioned that there was an all staff safety in-service held today, and that the upcoming ARC regional conference is being held at the school on August 24.

9. Program Reports

Program Directors were given the opportunity to address the Board. Kendra Heim thanked the Board for their support during her time out of the office last year to care for her daughter.

10. Old Business

Board Training – has been rescheduled for September 17 - 10:00 am – 12:00 pm at the Administrative office.

11. New Business

A. CCIP (Comprehensive Continuous Improvement Plan)

Motion was made by Mr. Gore to approve the CCIP which is funding from ODE to provide funding for Instructor Assistants. Seconded by Mr. Smith. Roll call.

Ms. Carte	Yes	Ms. Jones	Yes	Mr. Smith	Yes
Mr. Gore	Yes	Mrs. Marks	Yes	Mr. Thompson	Yes

B. Open Door School Lunch Bids

Ms. Brand reported that only two bids were received this year - one from Modern Foods for milk - and one from Performance Food Service for food items. She recommended the Board approve the bids.

Motion by Mr. Gore to approve bids received from Modern Foods and Performance Food Services for school lunch bids. Seconded by Mr. Thompson. Roll call.

Ms. Carte	Yes	Ms. Jones	Yes	Mr. Smith	Yes
Mr. Gore	Yes	Mrs. Marks	Yes	Mr. Thompson	Yes

C. Policy Revisions

- 2.03 Contracts (revise)
- 3.07 Residential Services (abolish)
- 4.02 Accessibility (revise)

Ms. Monroe reported on needed policy changes.

Motion was made by Mrs. Marks to approve policy revisions as submitted. Seconded by Ms. Carte. Roll call.

Ms. Carte	Yes	Ms. Jones	Yes	Mr. Smith	Yes
Mr. Gore	Yes	Mrs. Marks	Yes	Mr. Thompson	Yes

D. Executive Session per ORC 121.22 (G) (6)

Details relative to the security arrangements and emergency response protocols for a public body or a public office, if disclosure of the matters discussed could reasonably be expected to jeopardize the security of the public body or public office.

Motion by Mrs. Marks to go into Executive Session per ORC 121.22(G)(6) to discuss details relative to the security arrangements and emergency response protocols for a public body or a public office, if disclosure of the matters discussed could reasonably be expected to jeopardize the security of the public body or public office. Seconded by Mr. Gore. Roll call. Time: 6:54 pm

Ms. Monroe asked Jeff Townsend to attend the Executive Session.

Ms. Carte	Yes	Ms. Jones	Yes	Mr. Smith	Yes
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Mr. Gore Yes Mrs. Marks Yes Mr. Thompson Yes

Upon returning to open session, a motion was made by Mr. Gore to approve the Emergency Operation Plan as presented by Ms. Monroe and Mr. Townsend. Seconded by Mrs. Marks. Roll call.

Ms. Carte Yes Ms. Jones Yes Mr. Smith Yes
Mr. Gore Yes Mrs. Marks Yes Mr. Thompson Yes

12. Announcements

13. Next Board Meeting – **September 13, 6 p.m. at ODS Cafeteria (in person)**

14. Adjourn

Motion by Mr. Thompson to adjourn the meeting. Seconded by Ms. Jones. Motion carried. Meeting adjourned.

Meeting minutes prepared by: Lecia Menshouse



Debra Jones, President

9/13/22
Date



Steve Thompson, Recording Secretary

9/13/22
Date