

Lawrence County Developmental Disabilities
Board Meeting Minutes
February 8, 2024

1. Call to Order

Meeting was called to order by Ms. Jones, President.

2. Roll Call

Ms. Amanda Carte	Present
Mr. Mike Gore	Present
Mr. Tanner Huff	Excused Absence
Ms. Debra Jones	Present
Mrs. Sara Marks	Present
Mr. Brandan Smith	Present
Mr. Thompson -	Excused Absence

Ms. Julie Monroe	Superintendent
Mrs. Amy Brand	Business Manager
Mrs. Lecia Menshouse	Executive Assistant
Mrs. Jamie Garnes	SSA Director
Mr. Larry Whaley	IT/Fiscal Assistant
Mrs. Shelley Clifford	EI Director

3. Adoption of Agenda

Motion by Mr. Gore to adopt the agenda as presented. Seconded by Mrs. Marks. Roll call.

Ms. Carte	Yes	Ms. Jones	Yes	Mr. Smith	Yes
Mr. Gore	Yes	Ms. Marks	Yes		

4. Public Comments - None

5. Approval of January Minutes

Motion by Ms. Carte to approve the January 9 organizational meeting minutes and regular monthly board meeting minutes. Seconded by Mr. Smith. Roll call.

Ms. Carte	Yes	Ms. Jones	Yes	Mr. Smith	Yes
Mr. Gore	Yes	Ms. Marks	Yes		

6. Committee Reports - None

7. Finance and Expense Reports, January 2024 - Amy Brand

Mrs. Brand submitted a report prior to the board meeting and gave an overview of her reports. Motion by Mrs. Marks to approve the January Finance and Expense report. Seconded by Mr. Gore. Roll call.

Ms. Carte	Yes	Ms. Jones	Yes	Mr. Smith	Yes
Mr. Gore	Yes	Ms. Marks	Yes		

8. Superintendent Report – Julie Monroe

Ms. Monroe submitted her report prior to the board meeting. A copy of the strategic plan was handed out to board members. Ms. Monroe submitted a written report prior to the board meeting, and also announced that her term on the OACB (Ohio Association of County Boards of DD) Board had ended effective December 2023. Also, Ms. Carte was asked to serve on the OACB Board to fill an opening, and accepted.

9. Program Reports – Written reports submitted prior to meeting

10. Old Business - None

11. New Business

A. Introduction of Shelley Clifford, EI Director

Ms. Monroe introduced Shelley Clifford as the new EI Director.

B. Long-term Substitute Rates

Ms. Monroe asked the board to approve a new rate for long-term substitutes to address the current shortage of Intervention Specialists and other positions at ODS. However, the increase would be applicable to all long-term substitutes.

Motion by Ms. Jones to compensate long-term substitutes - those who work 60 consecutive days or more (not including days the programs are closed) with a daily rate that is equivalent to the bottom of the salary scale or range of the position that the long-term sub is covering. This does not include benefits, calamity time or holidays or any other paid time off. Seconded by Mr. Gore. Roll call.

Ms. Carte	Yes	Ms. Jones	Yes	Mr. Smith	Yes
Mr. Gore	Yes	Ms. Marks	Yes		

C. IT Recycle List

Mr. Whaley presented board members with a list of items no longer being used or obsolete. Motion by Mrs. Marks to approve the IT recycle list as presented. Seconded by Ms. Carte. Roll call.

Ms. Carte	Yes	Ms. Jones	Yes	Mr. Smith	Yes
Mr. Gore	Yes	Ms. Marks	Yes		

D. Revised Personnel Manual – distribute for review in March

Ms. Monroe reported that Jim Evans is reviewing and updating our personnel manual and she hopes to email it to board members for review prior to the March board meeting.

12. Announcements

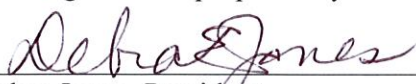
Board member training is Saturday at 10:15 am at the board office.

13. Next Board Meeting- March 14, 2024 @ 6:00 PM

14. Adjournment

Motion by Ms. Jones to adjourn. Seconded by Mrs. Marks. Motion carried. Meeting adjourned.

Meeting minutes prepared by: Lecia Menshouse, Executive Assistant


Debra Jones, President

3/14/24
Date


Steve Thompson, Recording Secretary

3/14/14
Date