

Lawrence County Developmental Disabilities
Board Meeting Minutes
May 9, 2023 6:00 PM

1. Call to Order - Meeting was called to order by Ms. Jones, President

2. Roll call

Ms. Carte	Present
Mr. Gore	Present
Mr. Huff	Present
Ms. Jones	Present
Mrs. Marks	Present
Mr. Smith	Present
Mr. Thompson	Present

Others in attendance:

Ms. Monroe	Superintendent
Mrs. Brand	Business Manager/HR
Mrs. Menshouse	Executive Assistant
Mr. Whaley	IT/Finance Asst
Mrs. Bloebaum	EI Manager

3. Adoption of Agenda – There were two corrections to the agenda.
Approval of Meeting Minutes is only for the month of March.
Approval of Financial Reports is for March and April.

4. Public Comments - None

5. Introduction of EI Manager, Dorothy Bloebaum

Ms. Monroe introduced Mrs. Bloebaum then allowed her to further introduce herself.

6. Approval of Minutes

Motion was made by Mrs. Marks to approve the March Meeting minutes as presented.
Ms. Carte seconded. Roll call.

Ms. Carte	Yes	Mr. Huff	Yes	Mrs. Marks	Yes	Mr. Thompson	Yes
Mr. Gore	Yes	Ms. Jones	Yes	Mr. Smith	Yes		

7. Committee Reports – There were no committee reports.

8. Finance and Expense Report – Written report submitted prior to the meeting.

Mrs. Brand reviewed the financial reports for March and April and updated board members on new staff.

Motion was made by Mr. Thompson to approve the March Financial Report and April Financial Report as presented. Seconded by Mr. Thompson. Roll call:

Ms. Carte	Yes	Mr. Huff	Yes	Mrs. Marks	Yes	Mr. Thompson	Yes
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Mr. Gore Yes Ms. Jones Yes Mr. Smith Yes

- 9. Superintendent Report – Written report was submitted prior to the meeting. Ms. Monroe also gave an update on the following topics:
 - A. DD Awareness Month - Ms. Monroe reported all events were a success.
 - B. State Updates – Ms. Monroe informed board members about a meeting she attended with House Speaker, Jason Stephens.
 - C. Cost Projection Meeting – Ms. Monroe reported that she is trying to get a meeting scheduled with the county budget commission, and county commissioners regarding the budget forecast.
 - D. HB 1 Update - Ms. Monroe reported it does not appear this house bill will pass in current form.

10. Program Reports – Written reports were submitted prior to meeting.

11. Old Business - None

12. New Business

- A. Strategic Plan Progress Update 1st Quarter – Ms. Monroe reviewed the plan and gave highlights.
- B. Five-year Cost Projection – Mrs. Brand reviewed and explained the five-year cost projection.

Motion was made by Mrs. Marks to approve the Five -year Cost Projection as presented. Seconded by Mr. Gore. Roll call.

Ms. Carte Yes Mr. Huff Yes Mrs. Marks Yes Mr. Thompson Yes
Mr. Gore Yes Ms. Jones Yes Mr. Smith Yes

- C. Finance Committee Meeting in May – the committee agreed to meet May, 30th at 4:00 pm at the board office.
- D. Second Board In-Service Training Date – board members agreed to meet on July 6th at 5:00 pm at the board office.
- E. Health Department Fee Approval – Ms. Monroe reviewed with board members a late fee to the Health Department in the amount of \$68.00. The reason for the late fee was that the LCDD business office staff received the bill late. The bill is due annually for our school cafeteria inspection fee. They have put safeguards in place to avoid this happening in the future. The auditor’s office requested the board pass a resolution to pay the fee.

Ms. Jones read the following resolution:

WHEREAS, the Lawrence County Developmental Disabilities Board agrees to pay a late fee to the Lawrence County Health Department.

THEREFORE LET IT BE RESOLVED that the Lawrence County Developmental Disabilities Board agrees to pay Lawrence County Health Department the amount of \$68.00 for a license renewal late fee. This fee is a

required payment per ORC 3717.43(D)

Motion was made by Mrs. Marks to approve Resolution 05-01-23 to pay a late fee to the Lawrence County Health Department. Seconded by Mr. Gore. Roll call.

Ms. Carte	Yes	Mr. Huff	Yes	Mrs. Marks	Yes	Mr. Thompson	Yes
Mr. Gore	Yes	Ms. Jones	Yes	Mr. Smith	Yes		


13. Announcements

14. Next Board Meeting- June 13, 2023 6:00 p.m.

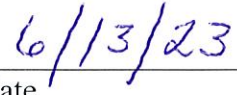
15. Adjournment

Motion was made by Ms. Jones to adjourn. Seconded by Mr. Smith. Motion carried.
Meeting adjourned.

Meeting minutes prepared by: Lecia Menshouse, Executive Assistant



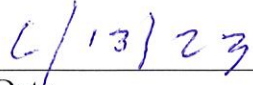
Debra Jones, President



Date



Steve Thompson, Recording Secretary



Date