

Lawrence County Developmental Disabilities  
Board Meeting Motions  
May 9, 2024 6:00 pm

1. Call to Order

Meeting was called to order by Debra Jones, President at 5:59 pm.

2. Roll Call

Ms. Carte	Present
Mr. Gore	Present
Mr. Huff	Present (remotely)
Ms. Jones	Present
Mrs. Marks	Present
Mr. Smith	Present
Mr. Thompson	Present

Others Present:

Mr. Monroe, Superintendent  
Mrs. Brand, Business Manager  
Mrs. Menshouse, Executive Assistant  
Mr. Whaley, IT/Finance Assistant

3. Adoption of Agenda

Motion made by Mr. Gore to approve the agenda as presented. Seconded by Ms. Carte. Roll call.

Ms. Carte	Yes	Mr. Huff	Yes	Mrs. Marks	Yes	Mr. Thompson	Yes
Mr. Gore	Yes	Ms. Jones	Yes	Mr. Smith	Yes		

4. Public Comments - None

5. Approval of April Board Meeting Minutes

Motion made by Mr. Thompson to approve the April 2024 board meeting minutes. Seconded by Ms. Carte. Roll call.

Ms. Carte	Yes	Mr. Huff	Yes	Mrs. Marks	Yes	Mr. Thompson	Yes
Mr. Gore	Yes	Ms. Jones	Yes	Mr. Smith	Yes		

6. Committee Reports

The Finance Committee met prior to the Board meeting on May 9, 2024, and made the following recommendations to the full Board:

- A. To approve a 4% cost of living adjustment, effective 7/1/2024, to the base salaries of all non-bargaining unit, classified and management staff members whose salaries are not frozen per board policy. Staff members who are frozen will receive the increase in two lump sum payments in FY 24.

Mr. Gore made a motion to approve the recommendation. Seconded by Mr. Thompson. Roll call. Ms. Carte Yes Mr. Huff Yes Mrs. Marks Yes Mr. Thompson Yes

Mr. Gore Yes Ms. Jones Yes Mr. Smith Yes

- B. To approve updated salary ranges for classified and management employees as presented, based on the recent salary survey.

Motion made by Mrs. Marks to approve the salary ranges for classified and management staff as presented. Seconded by Mr. Gore. Roll call.

Ms. Carte Yes Mr. Huff Yes Mrs. Marks Yes Mr. Thompson Yes  
Mr. Gore Yes Ms. Jones Yes Mr. Smith Yes

- 7. Finance and Expense Reports, April 2024 - Amy Brand  
Mrs. Brand submitted her report prior to the board meeting.

Motion made by Mr. Smith to approve the finance and expense reports for April 2024. Seconded by Mrs. Marks. Roll call.

Ms. Carte Yes Mr. Huff Yes Mrs. Marks Yes Mr. Thompson Yes  
Mr. Gore Yes Ms. Jones Yes Mr. Smith Yes

- 8. Superintendent Report  
Ms. Monroe submitted a written report prior to the board meeting.

- 9. Program Reports  
Administrators submitted their reports prior to the board meeting.

- 10. Old Business

- 11. New Business

- A. Personnel Policy Manual

Ms. Monroe reviewed policies that had been flagged for substantive changes to assure the Board was clear on the proposed changes.

Motion was made by Mr. Gore to approve the draft personnel policy manual which included language changes, additions and deletions as recommended by the Superintendent. Seconded by Ms. Jones. Roll call.

Ms. Carte Yes Mr. Huff Yes Mrs. Marks --- Mr. Thompson Yes  
Mr. Gore Yes Ms. Jones Yes Mr. Smith Yes

- B. Collective Bargaining Agreement 2024-2027

Ms. Monroe presented an outline of updates from the 2024-2027 collective bargaining agreement, including wages, that was agreed upon by the union and management. Ms. Monroe noted that the Speech and Language Pathologist position had been removed from the new agreement since the school districts had covered the services this past school year. She recommended the agreement be approved and the position be abolished.

Motion was made by Mr. Thompson to approve the collective bargaining agreement for 2024-2027 and to abolish the speech and language position. Seconded by Ms. Carte. Roll call.

Ms. Carte Yes Mr. Huff Yes Mrs. Marks --- Mr. Thompson Yes  
Mr. Gore Yes Ms. Jones Yes Mr. Smith Yes

C. Strategic Plan Progress Report – 1<sup>st</sup> Qtr.

Motion was made by Ms. Carte to approve the strategic plan progress report 1<sup>st</sup> Qtr.

Seconded by Mr. Gore. Roll call.

Ms. Carte	Yes	Mr. Huff	Yes	Mrs. Marks	---	Mr. Thompson	Yes
Mr. Gore	Yes	Ms. Jones	Yes	Mr. Smith	Yes		

D. Annual Report 2023 Draft

Motion was made by Ms. Jones to approve the 2023 Annual Report draft. Seconded by Mr. Smith. Roll call.

Ms. Carte	Yes	Mr. Huff	Yes	Mrs. Marks	---	Mr. Thompson	Yes
Mr. Gore	Yes	Ms. Jones	Yes	Mr. Smith	Yes		

E. Executive Session – ORC 121.22(G)(1) Employment Matters

Motion was made by Mr. Gore to go into executive session following ORC 121.22(G)(1) to discuss the employment and compensation of public employees. Seconded by Mr. Thompson. Roll call.

Ms. Carte	Yes	Mr. Huff	Yes	Mrs. Marks	----	Mr. Thompson	Yes
Mr. Gore	Yes	Ms. Jones	Yes	Mr. Smith	Yes		

Time: 6:56 pm

Board members returned to open session.

Time: 7:14 pm

Motion was made by Ms. Jones to create a fulltime Community Outreach position. Seconded by Ms. Carte. Roll call.

Ms. Carte	Yes	Mr. Huff	Yes	Mrs. Marks	----	Mr. Thompson	Yes
Mr. Gore	Yes	Ms. Jones	Yes	Mr. Smith	Yes		

12. Announcements

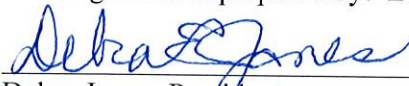
Open Door School graduation is next Friday at 6:00 pm. and we have 4 students graduating

13. Next Board Meeting- June 13, 2024 @ 6:00 PM

14. Adjournment

Motion made by Mr. Gore to adjourn. Seconded by Ms. Carte. Motion carried. Meeting adjourned.

Meeting minutes prepared by: Lecia Menshouse, Executive Assistant

  
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 Debra Jones, President

  
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 Date

  
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 Steve Thompson, President

  
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 Date